July 15, 2009

Sheriff Willis Hayes
Rock County
P.O. Box 679
Bassett, NE 68714

Re Security Doors

Dear Sheriff Hayes,

Thank you for contacting Berggren Architects for the construction details to install the security doors required by Nebraska Jail Standards. We realize this is a very small project and will make every effort to provide you with the necessary information which will ensure the installation will meet the requirements of Jail Standards. In addition to the installation details, we will also secure a plan review from the State Fire Marshal to ensure that the Jail Standard's requirements do not conflict with Fire & Life Safety requirements. If acceptable with the Board of Commissioners we will simply work on an hourly basis to reach these goals as quickly as possible.

It is my hope that we will be able to save the expense of traveling to Rock County by utilizing information you may already have available. For instance, we expect to use a sketch of the floor plan of your facility to show the location for the new doors. We do not expect the sketch to be "in scale" for this project, we are simply looking for space relationships.

It is my understanding from our phone conversation that there are a total of four doors to be installed and that you will be acquiring those doors from Hall County. We hope that you will be able to provide us with information about the salvaged doors, their physical dimensions and any indication of fire rating and/or original manufacturer. If the doors include hardware or the original frames, that information will be important as well.

Whether the salvaged doors include hardware or not, we will utilize our Hardware Consultant to ensure that the doors function properly once they are installed. The end result of our work will include approval by the Fire Marshal's office for the design meeting the Jail Standards requirements, and detail drawings with specifications so that a local contractor might be able to install the doors without difficulty. Assuming you will be able to provide the information I have noted and assuming there are no additional Fire & Life Safety requirements we propose to complete this work for a fee not to exceed six hundred dollars ($600). That is based on 6 hours of our project manager's time at $65/hour and 2 hours of my time at $95/hour. If the information we need is not readily available and/or if there are additional requirements imposed by the Fire Marshal, we will notify you immediately before investing any additional time.

If you have any questions, please don't hesitate to call. Or, if you are in agreement with the work I've described and the fee I've proposed, please sign both copies of this letter where indicated and return the extra copy to me. As soon as we have the information requested, we will begin the design work.

Thank you once again for contacting Berggren Architects. We look forward to serving you and the citizens of Rock County.

Sincerely,

Jerry L. Berggren, AIA

Accepting this Proposal for Rock County,

Sheriff Willis Hayes._____

Date:_____